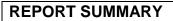Royal Borough of Windsor & Maidenhead

Report Title:	**xxx Overview and Scrutiny Panel - Annual Report 2020/21**
Contains Confidential or Exempt Information?	No - Part I or Yes - Part II delete as appropriate. If yes, state which paragraph(s) of the Access to Information Rules the exemption relates to e.g. 'Not for publication by virtue of paragraph X of Part 1 of Schedule 12A of the Local Government Act 1972.'
Member reporting:	Councillor xxx, Chairman of the Panel
Lead Officers:	Xxx, Director, xxx, Head of xxx
Meeting and Date:	Full Council June 2021

REPORT SUMMARY

Part 9A B4 of the [council constitution](#) requires an Overview and Scrutiny Panel to report annually to full Council on '*its workings and make recommendations for future work programmes and amended working methods if appropriate*'.

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1.   **DETAILS OF RECOMMENDATION(S)**

     RECOMMENDATION: That full Council notes the annual report of the xxx Overview and Scrutiny Panel

2.   **CHAIRMAN'S INTRODUCTION**

2.1

3.   **TOPICS SCRUTINISED DURING THE MUNICIPAL YEAR 2020/21**

3.1   *Include details of issues called-in and any findings/outcomes including recommendations to Cabinet.*

3.2

4.   **CALL-INS CONSIDERED DURING THE MUNICIPAL YEAR 2020/21**

4.1   *Include details of issues considered and any findings/outcomes.*

4.2

5. RESIDENT SUGGESTIONS CONSIDERED DURING THE MUNICIPAL YEAR 2020/21

5.1 *Include details of issues considered and any findings/outcomes*

5.2

6. TASK AND FINISH GROUPS ESTABLISHED DURING THE MUNICIPAL YEAR 2020/21

6.1 *Include details of issues considered and any findings/outcomes*

6.2

7. PROPOSALS FOR IMPROVED WORKING METHODS

7.1

7.2

8. THANKS

8.1 The Panel would like to thank the following individuals and organisations for their involvement in the scrutiny process this year:

- ……..

9. PROPOSED WORK PROGRAMME FOR THE MUNICIPAL YEAR 2021/22

9.1 The Panel proposes to consider the following topic areas for scrutiny in the coming municipal year:

Topics already in progress/carried over from 2020/21:

-

New topics:

-

10. APPENDICES

10.1 This report is supported by xxx appendices:

-

REPORT HISTORY

Decision type: For information	Urgency item? No	To Follow item? No